



**REGULAR COMMON COUNCIL MEETING
APRIL 2, 2012
7 P.M.**

- 1. Mayor calls meeting to order.**
(Pledge of Allegiance)
(Council Clerk Reads the Call of the Meeting and Mayor declares call a legal call and meeting a legal meeting.)
- 2. Accept/Amend the Agenda.**
- 3. Presentations:**
 - Agenda Item 3-1 Congratulating the 2012 Honor Students at Middletown High School.
 - Agenda Item 3-2 Congratulating Devon Carillo, All American Wrestler at Middletown High School.
 - Agenda Item 3-3 Congratulating the Middletown High School Dance Team on their CIAC Championship.
- 4. Mayor requests motion to approve minutes of regular meeting of March 5, 2012 at 7 p.m. meeting; Special Meetings of March 5, 2012 at 6 p.m., March 8, 2011 at 7 p.m., and March 20, 2012 at 7 p.m.**
- 5. Public Hearing Opens**
- 6. Public Hearing Closes.**
- 7. Mayor's Budget Address**
- 8. Mayor requests Council Clerk to read appropriation request and the Certificate of Director of Finance.**

Vote on Appropriations Requests:

Emergency Management \$10,000, Account No. 1000-25500-52110, General Administrative, General Fund.
- 9. Department, Committee, Commission Reports and Grant Confirmation Approvals:**
 - 9A. City Clerk's Certificate
 - 9B. Monthly Reports:
 - Finance Department – Transfer Report to March 21, 2012
 - Public Works Monthly Report with summary/Building Permits for February, 2012

9. Department, Committee, Commission Reports and Grant Confirmation Approvals:

- 9C. Grant Confirmation and Approval – Board of Education – Various Grants
- 9D. Grant Confirmation and Approval – Park and Recreation Activity Account
- 9E. Human Relations – 2nd Quarter 2011/2012 Hiring Results
- 9F. Fire Department Communication – Fire Ops Program
- 9G. Emergency Purchase – Water and Sewer, East Main St. Pump Station
- 9H. Emergency Purchase – Water and Sewer, Washington Street Sewer Backup
- 9I. Emergency Purchase – Park and Recreation, McCutcheon Park Sewer Grinder Pumps
- 9J. Emergency Purchase – Public Works, Sanitation Vehicle Transmission Repairs

10. Payment of all City bills when properly approved.**11. Resolutions, Ordinances, etc.:**

- Resolution 11-1 Appointment to the Board of Education.
- Resolution 11-2 Creating a new Park and Recreation CNR line item entitled Edge-R-Rite II Bed Edger in the amount of \$1,575 to purchase the edger and approving a transfer of \$1,575 from line item 2070-32000-79496-0320-00000-2012 Top Dresser into the new line item; approving the transfers of \$68.90 from CNR line item 2070-32000-79496-0320-00000-2012 Top Dresser and \$302.30 from CNR line item 2070-32000-79495-0320-00000-2012, Grounds Master Mower into CNR line item 2070-32000-79593-0321-00000-2012, Snow Making Machine.
- Resolution 11-3 Approving creating a new Police Department CNR line item entitled SWAT Communication Devices in the amount of \$15,710 and approving a transfer from line item 2070-18000-79582-0000-00000-2012 in the amount of \$15,710 into the new line item.
- Resolution 11-4 Authorizing the Water and Sewer Department to make an application to the State Department of Economic and Community Development in the amount of \$2,500,000 for the Middletown Sewage Pumping Station and Force Main, Connecticut River Interceptor Sewer Project and authorizing the Mayor, Daniel T. Drew to execute and file such application; the City has adopted a policy supporting the nondiscrimination agreements and warrants provided in subsection (a)(1) of the CT General Statutes as amended.
- Resolution 11-5 Approving the amendment of the Personnel Rules to provide for benefits and salary for certain nonbargaining position employees, Administrative Secretary and Administrative Assistant to the Mayor, Administrative Secretary to the Business Manager, Administrative Secretary to the City Attorney, Personnel Assistant and Personnel Aide to piggyback to the Local #466 agreement as amended from time to time and follow the sections in the Personnel Rules entitled Separation of Service, Loss of Benefits and Discipline.

11. Resolutions, Ordinances, etc.:

- Resolution 11-6 Approving the amendment of the Personnel Rules that the defined non-bargaining position of Administrative Assistant to the Mayor (Chief of Staff) will follow the terms for salaries, benefits or terms and conditions of employment as stated in the Personnel Rules for Non-bargaining positions.
- Resolution 11-7 Approving amending the job description of the Local #466 Accounts Clerk II, Board of Education, Cafeteria, with no change in salary.
- Resolution 11-8 Approving amending the job description of the Carpenter, Board of Education, Local #466 with no change in salary.
- Resolution 11-9 Approving the upgrade of the incumbent of the Human Relations Secretary II, Local #466, Salary Grade 6, Maximus (\$15.35 - \$22.71) be reclassified to Administrative Secretary III, Local #466, Grade 8 Maximus (\$18.28 - \$27.05), Step 4 as approved by the Labor Management Committee with said upgrade to be effective July 1, 2012.
- Resolution 11-10 Approving the upgrade of the incumbent of the School Secretary II, Local #466, Salary Grade 6 Maximus (\$15.35 - \$22.71) be reclassified to School Secretary III, Vo Ag, Local #466, Salary Grade 7 Maximus (\$16.83 - \$24.90), Step 6 as approved by the Labor Committee with said upgrade to be effective July 1, 2012; approving adding the position of School Secretary III, Vo AG to the Classified Plan.
- Resolution 11-11 Approving the release of the 10% reserve for the Personnel Department in the amount of \$5,825 to Arbitration line item, to pay \$5,000 at ADRC for services rendered for Teamsters Local #671 matter and to pay a late cancelation fee for Attorney Blum, the neutral Arbitrator for Police Arbitration.
- Resolution 11-12 Approving creating a new line item entitled Emergency Business Program, 4330-14000-99200-0000-35179 in the Economic Development Fund and approving a transfer of \$5,700 from the Economic Development Fund revenue lines into the new line item.
- Resolution 11-13 Approving the ratification of the action of the Connecticut River Valley Council of Elected Officials to create a combined regional Planning Office with the Midstate Regional Planning Agency and the CT River Estuary Regional Planning Office with the new established council of governments called the Lower Connecticut River Valley Council of Governments.
- Resolution 11-14 Authorizing the Mayor to coordinate, negotiate and execute any agreement with the US Army Corps of Engineers to gain site control of 499 Mile Lane; the Mayor is authorized to apply to the State of CT for the Regional Fire Training School funding.

11. Resolutions, Ordinances, etc.:

Resolution 11-15 Approving the waiving of the competitive bidding requirement in accordance with Section 78-8 of the Middletown Code of Ordinances to hire American Contractors to demolish the city-owned building at 645 Main Street for a cost of \$10,000; approving creating a new line item in the Economic Development Fund entitled 645 Main Street Demolition and approving a transfer of \$10,000 from the Economic Development general balance into the new line item.

Resolution 11-16 Approving creating a new line item in the Economic Development fund entitled Mayor's China Trip and approving a transfer of \$5,500 into the new line item from the Economic Development Fund Balance.

12. Mayor's Appointments

13. Contingency Fund Transfers (one).

14. Questions to Directors on Nonagenda Items.

15. Meeting adjourned.